

# CASH PAYROLL PRICE LIST

Number of Employees	One off Organisational Set-up fee	One off Employee set up fee	Price per Payslip	RTI End of Year Submission Price per employee
1 to 4	£20.00	£5.00	£5.00	£10.00
5 to 10	£20.00	£4.00	£4.00	£8.00
11 to 20	£20.00	£3.50	£3.50	£7.00
20 to 50	Free	£3.00	£3.00	£6.00
Over 50	Free	£2.50	£2.50	£5.00

## Autopay

*Instructing your bank to make a BAC's payment*

Number of Employees	Price per Employee
1	£3.00
2 to 20	£1.00
20 plus	£0.50

Payroll queries covering areas like tax codes and payscales. £28.00 per hour, minimum charge £7.00

The payroll service is for the production of payslips and end of year tax returns from weekly or monthly gross pay information provided by the employer.

Employee tax codes are an issue between the employee and HMRC, if the employee believes their tax code is wrong they should contact HMRC

Payscales are a matter for the employer to determine. There is some information on NAVCA's website at [www.navca.org.uk/resources/99-njc-pay-scales](http://www.navca.org.uk/resources/99-njc-pay-scales) and advice on grading in our budgeting fact sheet at [www.cash-online.org.uk/cashfacts](http://www.cash-online.org.uk/cashfacts)

We are happy to collate information from time sheets to provide a gross pay figure for week or a month. We would provide a specific quote for this work

**Contact Deborah Richards on 07905 621 459**

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